

Industry Experience

Financial Services
Academic
Publishing
Non-profit

Functional Experience

Database Development
Systems Analysis
Production Support
Documentation
Training

Systems Experience

MS SQL Server
Oracle
MS Access
MS Visual Basic
DOS Batch Files
Automated FTP
Windows
Macintosh
Linux

Training & Certifications

CCE International Society
of Forensic Computer
Examiners 2011 - 2012
Forensic Computer
Examiner Certificate,
Loyola Marymount
University Extension
SAS Programming 1, SAS
Training Center

Education

Associate of Science (AS),
Computer Information
Systems: Vista College
Bachelor of Science (BS),
Computer Information
Systems: Golden Gate
University

Robert Leigh

Software Consulting and Support Services
Database Development and Application Support

Business Experience:

- Accomplished Programmer Analyst and Production Support Engineer with extensive experience in database development and application support. Proficient at assessing organizational and user data needs and incorporating those needs into new and existing databases, user interfaces and reporting systems. Experience in the development of technical documentation and user guides. Able to communicate with users and management in non-technical terminology.
- As a Programmer Analyst working as a consultant to a non-profit provider of advocacy to victims of violent crime, developed database and reporting systems. Led user training sessions both individually and in a classroom setting. Worked extensively with management and users throughout the development process and into production to ensure that the systems were meeting the need. Assisted in the hiring process to fill the position of Data Coordinator.
- As a Programmer Analyst for a mid-sized publishing house, provided support for automated data processing and reporting systems, modifying and optimizing these systems. Worked with a development team to ensure compatibility with new systems and kept legacy systems functioning until the migration to the new systems were completed and implemented.
- As a Programmer Analyst for a leading university, standardized existing Crystal Reports reporting system and underlying Oracle database system for uniformity of appearance and functionality. Modified database system to allow multiple users simultaneous access to reports. Applied conditional filters to reports and underlying PL/SQL code to help ensure compliance with HIPAA and other privacy regulations.
- As a Production Support Engineer for a financial services firm, developed and supported reporting applications to meet management, operations, and compliance information needs. Developed, supported, expanded, and automated overnight processes including data extractions and imports as well as a proprietary reconciliation system. Automated legacy systems and integrated data sources and output with newer systems as we began migrating toward Enterprise Resource Planning systems. Created documentation and user guides for system processes and procedures and provided user support and training. Tested PC systems for functionality and service needs.

Relevant Career Experience:

2009 – Present	Community Violence Solutions <i>Consultant – Programmer Analyst</i>
2009 - 2011	New Harbinger Publications, Inc. <i>Consultant – Programmer Analyst</i>
2008 – 2009	University of California at San Francisco <i>Consultant – Programmer Analyst</i>
1998 – 2008	Conifer Securities, LLC <i>Production Support Engineer</i>